

# *Buckingham Palace Pet Suites*

## Buckingham Palace Pet Suites Policies

**\*As of July 16, 2008 New Policies will be in affect.**

Hours of operation for Buckingham Palace Pet Suites are as follows:

**\*Check Out Time: 8 Am. – 10 AM. All clients must be checked out of the Hotel. Late charges will be additional days charge put on the Receipt. No exceptions.**

Monday – Friday 8:00 am. – 5:00 pm

Saturday 8:00 am. - 12:00 pm.

Sunday 8:00 am – 12:00pm.

**\*Sunday Specialty Pick- Up after Hours. 3:00 pm. -3:45pm. There is an additional \$15.00 fee for this After Hours pick-up. All clients must make arrangements prior to leaving on there vacation for this Special Sunday pick-up.**

**\*Daycare will be charged the same as a full day stay.**

**\*Once a client has been boarded for his or her reservation. There is No Refunds given for change of reservation dates, if deciding to come back early. Regardless of Bad Weather , Illness or Death of a loved one.**

**\*Cancellations will be charged 50% of the said bill if not notified 3 full days prior to boarding.**

**\*All New Clients to Buckingham Palace are required a 50% deposit 2 Weeks prior to boarding.**

**\*We do not except Bitches in Season. This is up to you to know when your bitches next season will be.**

**\*At this point in time we only accept personal checks or cash. There will be a returned check charge of \$25.00.**

**\*All dogs must be up to date on vaccinations. A \$10.00 charge will be applied if Buckingham Palace Pet Suites is required to interact with your vet office.**

**\*In order to be boarded all dogs must have thier Kennel Cough Vaccine & Dog Licenses up to date.**

**\*All dogs should come to the Palace clean. 7 days prior to arrival is sufficient for a pet to have had a bath. The determination will be made upon arrival. Parents will be charged for Bathing.**

The charge for bathing is as follows:

Small dogs 3-15LBS. \$25.00  
Med dogs 16-50LBS. \$35.00

Large dogs 50-100LBS. \$45.00

Giant dogs 100-^ LBS. \$55.00

\*Dogs with heavy or long coats me be charged in addition. Nail trimming is an extra charge.

**\*All dogs that are to boarded should be non aggressive dogs with humans. (No biting at a human or attacking.)**

**\*Customers have the option to provide there own food or use house food. (Eagle Brand). If bringing your own food please provide serving size meals, if supplements are given please put these in their meals portion. If house food is used there will be a \$2.00 per meal charge. \*If the dog is on more than one medication please put in small baggies for each day. \*If you choose not to do small portions on the medications there will be a \$1.00 additional for each time medication is given.**

**\*Buckingham Palace Pet Suites can not guarantee that dogs may not get scratches, or damage that may occur to feet or limbs from running the fence line. \*We do our best to keep injuries from happening.**

**\*Buckingham Palace Pet Suites reserves the right to change your dog's type of boarding if we believe it is necessary to protect the health and well being of your dog, other dogs, or staff member.**

Name(Print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_